SIX FLAGS NEW ENGLAND	
SUBJECT: FIRE SYSTEM ACTIVATION	SAFETY REFERENCE MANUAL
SECTION: 17	
EFFECTIVE: January 2016	SUPERSEDES: ALL PREVIOUS

17.1 PURPOSE

To provide written documentation for the completion of a Sprinkler/Diesel Pump Activation Worksheet following a diesel pump alarm and/or sprinkler alarm activation.

17.2 POLICY

All applicable associates will be familiar with and adhere to the written guidelines for completing the Sprinkler/Diesel Pump Activation Worksheet.

17.3 SCOPE

This policy applies to all associates in the following areas:
- Security Officers
- Safety Officer
- Maintenance (Plumbing) personnel

17.4 PROCEDURE

17.4.1 Completing the Worksheet

The Safety, Security Officer, or Maintenance (Plumbing) personnel that responds to activation will complete the Sprinkler/Diesel Pump Activation Worksheet (Page 2 of 2) for each alarm activation. All questions on the Worksheet are to be answered, with applicable "yes" or "no" responses circled. The narrative section should explain briefly, but fully, the reason for the alarm activation, the steps to restore the alarm, and other pertinent information.

17.4.2 Filing the Worksheet

The Sprinkler/Diesel Pump Activation Worksheet will be filed in a notebook maintained in the Maintenance building.

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SPRINKLER/DIESEL PUMP ACTIVATION WORKSHEET

Place of alarm:_____

Date:_____ Time:_____

Reporting Officer:_____

Unit(s) Responding:_____

Audible Alarm Shut?	Yes	No
Sprinkler System Shut?	Yes	No
Communications Notified?	Yes	No
Unit __ (Plumbing) Notified?	Yes	No
Fire Safety Officer Notified?	Yes	No
Insurance Restoration Investigator Notified? Time:_____	Yes	No

Locked out - Tagged Out?   Yes   No
(Orange tags are located in the _____)

Time Sprinkler/Diesel Pump Restored: _____am/pm

Unit that Restored:_____ Unit that Secured Lock:_____

NARRATIVE_____
_____